



2025 AGM AGENDA & Minutes

Moore Skating Club



1. Chair: Opening the Meeting

- a. Was the meeting published per Constitution & Bylaws?
 - i. Yes No
- b. Were nominations received 15 days prior and communicated to membership?
 - i. Yes No
- c. Declare Meeting open for business

2. Chair: Call to Order

- a. Review Sign in and determine Quorum Met - Yes No
 - i. Required:14
 - ii. Actual:18
- b. Request a Motion
 - i. Guests have a voice but are ineligible to vote – Motion - Karen
 1. Seconded: Alicia
 2. Discussion -
 3. Vote: All in favour
- c. Request Motion
 - i. Allow chair to change order of business as required - Sharon
 1. Seconded: Karolyn
 2. Discussion
 3. Vote: All in favour

3. Constitution & By Laws

- a. Vote on New Constitution & Bylaws
- b. Motion to accept new constitution – Steph
- c. Second – Melissa
- d. All in favour. None opposed

4. Report of President

5. 2024 AGM Minutes

- a. Errors or Omissions – To be posted on MSC Website 21 days prior to AGM. Website issue which rendered not possible.
- b. Completed and reviewed.
- c. Call for Vote:
 - i. Motion - Stephanie
 - ii. Second: Alicia
 - iii. All in Favour:
 - iv. All Opposed: None
 - v. Result: passed

6. Treasurer's Report – See Appendix

- a. Discussion - none
- b. Motion to Accept: Karen
- c. Seconded: Alicia
- d. All in Favour



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7. Committee Reports – See Appendix

- a. Registration
- b. Coach
- c. Bingo Chair
- d. Secretary
- e. Test Chair
- f. Ice Show
- g. Motion to accept actions of Board of Directors
 - i. Motion- Karolyn
 - ii. Second- Ashley
 - iii. All in Favour



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8. Election

a. Nomination Committee

- i. The following individuals have been nominated for a seat on the MSC Board of Directors:

1. Stephanie Willis Ritland
2. Alicia Barnes
3. Stacey McClemens
4. Dawn Harris
5. Marcy Edwardson
6. Christine Maaten – 1 year
7. Samantha Lester – 1 Year

- ii. Coach Position Nominees:

1. Karen Collins

- b. Motion – BOD is 10 eligible persons/members (does not include coach) – each will serve a 2 year term (5/5)

- i. Second - Stephanie
- ii. All in favour
- iii. None opposed

- c. Christine Maaten and Samantha Lester accepted 1 year terms.

d. Nominating Chair – Results

- i. Coach Rep - Karen Collins – Acclaimed
- ii. Stephanie Willis Ritland – 2 year
- iii. Alicia Barnes – 2 year
- iv. Stacey McClemens – 2 year
- v. Dawn Harris – 2 year
- vi. Marcy Edwardson – 2 year
- vii. Christine Maaten – 1 year
- viii. Samantha Lester – 1 Year

9. New Business

a. Question– Re: Financial Year

- i. Would we be better to end our year on the day of ice show, so the treasurer can make it to another year??

- Discussed.
- Motion – Karen motion to FY April 15
- Second – Christine Maaten
- All in favour
- None opposed

- b. **Question** – Should board consider utilize accountant for financial supports?

- i. Future consideration with BOD

- c. **Consideration** – Keep fee structure same as year previous

- d. **Consideration** – MSC to recruit additional coaches to bolster capacity and continuity

- i. Marianne



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- Board has posted for Canskate coach – 1 candidate/prospect
- Jr Coach Prospect
- Ice Availability Challenges

e. **Thank you to Marianne and Darrel for service this year.**

f. **Assign Auditor** – Review Engagement – Karoly Ure Ure Accounting to review 2024/25 FY. ASAP.

10. Adjournment

a. **Motion – Katie**

11. Winner 2025/2026 Members - Kristy Noppen Winner



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APPENDIX: REPORTS & POSTINGS

DETAILS

When: Sunday April 28 at 7:00pm at Moore Sports Complex

Who: Any member or designate (such as a parent of a minor member).

Quorum is required at the AGM. To achieve a quorum, 5% of our membership must participate. RSVP is not required, but if you plan to attend, let us know by email: mooreskateclub@gmail.com

What happens?

- Current Board of Directors present their annual reports.
- [Constitution or By Law changes](#) are put forward for vote
- Election of New Board members
- Agenda to be communicated in advance

BOARD MEMBER NOMINATIONS

- The following individuals have been nominated for a seat on the MSC Board of Directors:
 - Stephanie Willis Ritland
 - Alicia Barnes
 - Stacey McClemens
 - Dawn Harris
 - Marcy Edwardson
 - Christina Maaten
 - Samantha Lester
- There are 3 positions with 2 year terms available.
- Coach Position: Karen Collins
-

Letters of Amendment

MSC Bylaws and Constitution

Ratify for 6 Member BOD from 2024



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ANNUAL REPORTS

President's Report

Submitted by: Marianne Lapier- Gignac

The 2024-25 Season has been a great success.

Our Canskate and Starskate programs are growing. With some changes to the power skating environment we had to adjust the hours and levels that we offered and this is also reflected in the Summer Program

With the addition to the Summer CAN and Star Programs it will be a great experiment to see if our membership wants this service in the future.

Fundraising and volunteer hours were a success again this year with almost all members fulfilling the required hours.

As I have fulfilled my 2 year position and feel that the club is in a good position with board members that are committed to the success of the club, I can step away with confidence after over 20 years of service to the board and over 30 years of service to the club as a volunteer, PA, Judge/evaluator, board member, Ice show chair etc.

My family will still be in the rink and we will be there to support the club where we can.

I wish the new board great success in the coming year and beyond.



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Registration Report			
Submitted by: Stephanie Ritland			
2024 Registrar's Report for AGM		PREVIOUS YEARS NUMBERS:	
Program Name	Registered		
Fall '24 Power Monday 10/11/12yo	21	Fall '23 Power Monday U13	8
Fall '24 Power Monday 6/7/8yo	20	Fall '23 Power Monday HighSchool	3
Fall '24 Power Wednesday 12+	7	Fall '23 Power Monday U9	17
Fall '24 Power Wednesday 9/10/11yo	10	Fall '23 Power Wednesday U11	10
Fall '24 Power Thursday 6/7yo	11	Fall '23 Power Wednesday U8	8
Fall '24 Power Thursday 7/8/9yo	17	Fall '23 Power Thursday U10	10
TOTAL	86	Fall '23 Power Thursday U7	20
		TOTAL	76
Fall/Winter '24/'25 Monday Adult Fitness	3 (5)		
Fall/Winter '24/'25 CanSkate Monday	38	Fall/Winter '23/'24 CanSkate Monday	38
Fall/Winter '24/'25 StarSkate Monday	13	Fall/Winter '23/'24 StarSkate Monday	8
Fall/Winter '24/'25 StarSkate Open 1 Monday	3	Fall/Winter '23/'24 StarSkate Open 1 Monday	2
Fall/Winter '24/'25 StarSkate Open 2 Monday	5	Fall/Winter '23/'24 StarSkate Open 2 Monday	3
Fall/Winter '24/'25 StarSkate Tuesday Open	7	Fall/Winter '23/'24 StarSkate Tuesday Open	6
Fall/Winter '24/'25 CanSkate Friday	39	Fall/Winter '23/'24 CanSkate Friday	21
Fall/Winter '24/'25 StarSkate Friday	9	Fall/Winter '23/'24 StarSkate Friday	8
Fall/Winter '24/'25 StarSkate Open 2 Friday	7	Fall/Winter '23/'24 StarSkate Open 2 Friday	3
TOTAL	121	TOTAL	89
Summer '24 Power 10-11 Monday 5-6pm	14	Summer '23 Power Skating U13	5
Summer '24 Power 10-11 Wednesday 6-7pm	18	Summer '23 Power Skating U9 2	14
Summer '24 Power 11-12 Wednesday 7-8pm	17	Summer '23 Power Skating U10	25
Summer '24 Power 12-13 Thursday 5-6pm	7	Summer '23 Power Skating U12	25
Summer '24 Power 14+ Tuesday 7-8pm	8	Summer '23 Power Skating U9	24
Summer '24 Power 5-6 Tuesday 6-7pm	26	Summer '23 Power Skating High School Age	6
Summer '24 Power 6-7 Monday 7-8pm	26	Summer '23 Power Skating U5	9
Summer '24 Power 6-7 Thursday 6-7pm	25	Summer '23 Power Skating U11	24
Summer '24 Power 8-9 Monday 6-7pm	30	Summer '23 Power Skating U14	13
Summer '24 Power 8-9 Wednesday 5-6pm	26	Summer '23 Power Skating U6	17
Summer '24 Power 9-10 Thursday 7-8pm	21	Summer '23 Power Skating U7	24
Summer '24 Power 9-10 Tuesday 5-6pm	9	Summer '23 Power Skating U8	26
TOTAL	227	TOTAL	212
Winter '24 Power Monday ages 7-8-9	24		



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Winter '24 Power Monday Open (5-18 years of age)	9
Winter '24 Power Thursday ages 10-11-12	15
Winter '24 Power Thursday ages 6-7	11
Winter '24 Power Wednesday ages 6-7-8	13
Winter '24 Power Wednesday ages 9-10-11	12
Winter '24 Winter '24 Power Monday ages 13+	3
TOTAL	87

Coaches Report
Submitted by: Karen Collins

2024/2025 was a very successful year.
 The following ribbons/badges were passed:
 CanSkate ribbons passed – 427
 CanSkate badges passed – 104
 STARskate – CanSkate ribbons passed – 58
 STARskate - CanSkate badges passed – 10

2024-25 TOTAL CANSKATE RIBBONS = 485
 2024-25 TOTAL CANSKATE BADGES = 114
 STARskate Assessments – 1 re-try / 19 pass

Test Chair Report
Submitted by: Alicia Barnes

A total of 41 tests were conducted during the 24/25 season.
 Most of the tests were Starskate level -1-5 with a guest tester going for her Star 10 test.
 Lots of new skaters moving up to the testing stage, excited to see what the next year brings.

Secretary Report
Submitted by: Katie Selman

Meetings were scheduled monthly, and minutes kept.
 Completed action items assigned a person responsible and tracked.
 Key MSC Policy Update – Refund Policy.
 The Constitution and Bylaws were updated to reflect compliance to Ontario Not for Profit requirements.

Bingo Report
Submitted by: Darrel Gignac

BINGO REPORT	
Number of assignments : 24	
May 1st 2024 - March 31st 2025	
Number of noncompliance: 1	
July 2024 - 1 volunteer missed assignment	
Number of volunteers: 16 of max 20	
Number of assignments reported: 10	
February and March in progress.	
Bingo budget request due April 30th:	
In process of completion.	



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Ice Show Report

Submitted by: Marianne Lapier Gignac

Successful event with a cost of approx 300.00

Sponsorship was over 4000.00 including mini ads and goods in kind adding additional 2500.00 in value.

Costume costs were high, with investment in body suits, gloves and Turtle neck upgrades to accommodate a larger number of participants. These will be used yearly and a great investment.

Participation was up as well as the volunteer hours of families. A great addition to the vol. Requirements.

Some challenges with communication, recommending a more robust committee involvement to ensure actions are supported by the volunteers and staff involved.

Overall a successful event with great turn out bay families.



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Treasurer Report

Submitted by: Alicia Barnes

Moore skating Club 2024/2025 Profit/ Loss Report

Prepared by Alicia Barnes

2024-2025 Report				Assests	
Registration Profits	\$ 96,475.99			Main RBC Account	\$ 71,351.11
Ice Cost	\$ 66,157.00				
Booster Table	\$ 104.11			Bingo Account	\$ 15,639.73
Coach Wages	\$ 20,669.25				
Source Deductions	\$ 7,653.97			GIC	\$ 62,537.57
Supplies etc.	\$ 28,072.46				
	-\$ 26,180.80				
Bingo Account towards ice	\$ 20,000.00				\$ 149,528.41
	\$ 6,180.80				
Ice Show	\$ 276.97				
Total Loss for 2024/25 season	\$ 6,457.77				